

**Teleconference Executive committee (40 Ex Comm. – 16 January 2013)**

**(Draft) Minutes**

<b>Attended:</b>	<b>Apologies:</b>	<b>Secretariat</b>
<p>Amy Bloom (Interim Chair) Blessi Kumar (Vice-Chair of Board) Nathalie Garon Michael Kimerling Carol Nyrienda Mario Raviglione Cheri Vincent Nevin Wilson</p>		<p>Lucica Ditiu Shirley Bennett</p>
<b>Minutes of Discussion</b>	<b>Decision</b>	<b>Action</b>
<p><b>1. Agenda 23<sup>rd</sup> Stop TB Partnership Coordinating Board meeting</b></p>		
<p>The Executive Secretary presented a draft of the agenda for the 23<sup>rd</sup> Stop TB Partnership Coordinating Board meeting to be held in Ottawa, Canada, 11-12 July 2013.</p>		
<p>The Executive Committee welcomed the draft agenda and made several suggestions.</p> <p>The Executive Committee reiterated the desire to have documentation for the majority of sessions available two weeks ahead of the Coordinating Board meeting.</p>	<p>The session on the host country Canada should include the TB situation of indigenous populations as well as Canada’s international cooperation in TB.</p> <p>The sessions on governance and hosting should be extended to allow sufficient time for discussion and decision.</p> <p>A session on TBREACH external evaluation should be added to the agenda.</p> <p>A session on the World Health Assembly outcomes should be added to include TB targets as well as the outcomes and implications of the WHA discussion on WHO hosting partnerships.</p> <p>A discussion on the process for development as well as the content of the next Global Plan should be included.</p> <p>A session on the Global Fund replenishment and demand forecast should be added. This session could include an update on the TB disease committee of the Global Fund.</p>	<p>Secretariat to update the draft Coordinating Board meeting agenda and circulate.</p>
<p><b>2. Governance Reform support</b></p>		
<p>The Secretariat presented draft terms of reference articulating the support for the governance transition.</p>		
<p>The Executive Committee welcomed</p>	<p>The Executive Committee agreed it</p>	<p>Secretariat to identify possible</p>

<p>the terms of reference and agreed that support was necessary for the governance transition to be in place by the time the next Board meeting is held.</p> <p>Given the governance transition needs to be executed in advance of the next Board meeting, the Executive Committee discussed whether it would be possible, under WHO rules and regulations, to identify and contract consultant support in a timely manner. It was explored whether a donor would be able to contract on behalf of the Stop TB Partnership Secretariat.</p> <p>The Executive Committee welcomed the idea of a workshop in March for discussion about the governance transition, and asked the Secretariat to identify possible dates for the 2-day meeting.</p>	<p>important for an expected budget for each track of work detailed in the terms of reference be calculated.</p>	<p>dates to hold the workshop of the Executive Committee in March 2013.</p>
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**3. Stop TB Partnership Finance Committee**

The Secretariat circulated for discussion the Terms of Reference of:

- UNITAID: Finance and Accountability Committee
- GAVI: Audit and Finance Committee
- The Global Fund to Fight AIDS, TB and Malaria: Finance and Operational Performance Committee

<p>The Executive Committee agreed it was useful to see the terms of reference for the Finance Committee of UNITAID, GAVI and the Global Fund. The development of terms of reference of the Stop TB Partnership Finance Committee will be covered as part of the support to the governance transition. However a brief analysis of common traits or practices of the finance committees would be of value.</p>	<p>The Executive Committee asked the Secretariat to create a matrix of the Finance Committee TORs of the three organizations.</p>	<p>Secretariat to circulate analysis to Executive Committee for comment.</p>
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**4. Suggested language and usage for Tuberculosis (TB) Care, Communications and Publications**

Due to time limitations, the *Suggested language and usage for Tuberculosis (TB) Care, Communications and Publications* was not discussed at the last Board meeting.

<p>The Executive Committee recognized the work to date to bring the <i>Suggested language and usage for Tuberculosis (TB) Care, Communications and</i></p>	<p>The Executive Committee agreed that a short round of consultations should be undertaken on the <i>Suggested language and usage for</i></p>	<p>Secretariat to lead short round of consultations on <i>Suggested language and usage for Tuberculosis (TB) Care, Communications and Publications</i>.</p>
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<p><i>Publications</i> to this stage. However it was noted that some terms currently in use are not included in the document. Furthermore it was felt that in cases where it is recommended terms not be used, alternative suggestions could be highlight more clearly.</p>	<p><i>Tuberculosis (TB) Care, Communications and Publications</i> before it is published.</p>	
<p><b>5. Any other business</b></p>		
<p>Almost all members of the Executive Committee will be in Geneva for meetings on February 7 and 8, the Secretariat was asked to identify options for a short face-to-face meeting of the Executive Committee during these dates.</p>		